**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**May 1, 2023**

**6:30 P.M.**

1. **RESOLUTIONS**

1. Banner Approval for Rockin the Commons

2. Fredonia Volunteer Fire Department Annual Fund Drive

3. Attic and Seller Days

4. Comprehensive Water Study

5. Tax Levy

6. Advertise for Polycationic Polymer Potable Water Coagulant Liquid Form,

Poly Aluminum Chloride water coagulant Liquid Form, Poly Orthophosphate, Powdered Blend Inorganic Phosphates, Liquid Chlorine, Ferric Chloride and Synthetic Flocculate for 2023/24 year

7. Advertise for Water Meters and Fuel for 2023/24 year.

8. Budget Transfer

9. Climate Smart Communities

10. Fire Captain Job Description Approval

11. NYCOM Annual Convention

12. Fingerprinting Fee Increase

13. Firefighters Training

14. Fire Chief Training

1. **NEW BUSINESS**

1. Water Filtration Plant Building Repairs

2. Embrace Fredonia

3. Department of Labor Lactation Outline

4. Any other new business

1. **OLD BUSINESS**

1Cleaning of bathrooms at parks

2. Any other old business

1. **EXECUTIVE SESSION**

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063 May 1,2023**

**7:30 P.M.**

**A CALL TO ORDER- MAYOR ESSEK**

I call this meeting to order on Monday, May 1, 2023 at 7:30 PM.

Roll Call of the Trustees: Trustees present, Lynden, Bird, Espersen, Siracuse and Twichell.

1. **PLEDGE OF ALLEGIANCE-**

1. **APPROVAL OF MINUTES**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of April 17, 2023 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

1. **PUBLIC PORTION**-

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. Mr. Gus Potkovich stood to address the Board about and email he received from the farmer’s market. He handed the copy to the mayor. Mr. Bob Minino, Clark St. stood to address the Board regarding drainage issue on Clark St. Lauren Boyle stood to address the Board regarding “Embrace Fredonia” and all that it entails. No one else stood to address the Board so the mayor closed the public portion.

1. **CORRESPONDENCE-**

**Correspondence was received from Hunter Halterman, general manager of Fredonia Radio Systems requesting permission to hang a banner promoting the “Rockin the Commons” event across Temple St. beginning Monday September 11, 2023 and ending on September 23, 2023.**

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

WHEREAS Rockin the Commons is holding their annual event on Saturday, September 23, 2023, now, therefore

BE IT RESOLVED that Fredonia Radio Systems has permission to hang a banner across the telephone wires located between the Family Church Fredonia and the Fredonia Village Hall starting on September 11th and ending September 23, 2023, and

BE IT FURTHER RESOLVED, the DFT Communications and National Grid will be notified of the Boards approval, and be provided with the required Certificates of Insurance, and Fredonia Radio Systems will provide a Certificate of Insurance naming the Village of Fredonia as additionally insured.

**Correspondence dated April 19, 2023 was received from Larry Barter, the secretary requesting permission to conduct the Annual Fund Drive during May/June and September of this year.**

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**REGULAR MEETING**

**MAY 1, 2023**

**CONTINUED**

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that the request to conduct the Annual Fund Drive by the Fredonia Volunteer Fire Department is hereby approved, and

BE IT FURTHER RESOLVED that the drive will take place during the months of May, June and September with donation request letters going out on May 15, 2023 and September 11, 2023, and

BE IT FURTHER RESOLVED that the Mayor will proclaim said months as “Annual Fireman’s Fund Drive Months, and

BE IT FURTHER RESOLVED that the request to hang a banner across Temple Street promoting this event from May 15, 2023 until June 1, 2023, is hereby approved.

**Correspondence was received from Denise Szalkowski, Fredonia Chamber of Commerce Coordinator, requesting the use of the Tourist Information Booth the weekend of June 2 – 4 for the annual Attic and Seller Days.**

Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was unanimously adopted:

BE IT RESOLVED that the request of the Fredonia Chamber of Commerce to use the Tourist Information Booth and various streets in a 20-mile radius surrounding the Village from 9:00 AM to 4:00 PM on June 2nd and 3rd, and 9:00 AM to 12 on June 4, 2023 for the Annual Attic and Seller Days is hereby approved.

**F.** **MAYOR’S REPORT**- Mayor Essek reported that he attended a Boys and Girls Club Gala. He volunteered to help at the 1891 Opera House 5k run/walk, it was a chilly day, but it was a great turnout. He thanked the Police Benevolent Assoc for the Clean-up Day that took place on April 23. He attended the monthly meeting of the Northern Chautauqua Club Associates last week. He reminded residents that prescriptions can always be dropped of at our police department. He installed officers at the Police/Fire Banquet help Saturday night. Congratulations to Ron Millonzi and Chuck Ortolano for their many years of service. He congratulated Fredonia Central Schools for being recognized for their commitment to music education. DFT Communications kicked off small business week. He thanked Trustee Espersen for filling in for him.

**G. TRUSTEE/COMMITTEE REPORTS-**

* 1. Trustee Lynden- WWTP Supervisor stated that the north clarifier is back in service as of April 29th. He thanked Scott from DPW for assisting them with the clean-out.
  2. Trustee Bird-Rec Director will be doing the playground hiring this Tuesday and Thursday. Thanked Mike Hodkin for Clean-up Day.
  3. Trustee Espersen- Hemet with Luis and Scott re the tower and Siemens getting communication chips. Flushing hydrants should be taking place soon, without buying water from Dunkirk to do it. He thanked the rec dept and the dept of public works for repairing pickle ball posts; He attended a cannabis symposium at SUNY college and it was very informative.
  4. Trustee Siracuse-No report
  5. Trustee Twichell – read a statement (see minutes)

**H TREASURER’S REPORT-** No report

**I. ADDITIONAL REPORTS –**

1. Code Enforcement Report for the month of March 2023 was read and ordered filed.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**MAY 1, 2023**

**CONTINUED**

**J. RESOLUTIONS**-

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was passed by a 3 -2 vote:

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $72,000 from ARPA funds to F8330.44 Purification Contractual
* $72,000 from ARPA funds to F8120.44 Water Distribution Contractual

Upon roll call the following votes were cast to wit:

Trustee Lynden voted Nay

Trustee Bird voted Aye

Trustee Espersen voted Aye

Trustee Siracuse voted Aye

Trustee Twichell voted Nay

Upon motion duly made by Trustee Espersen and seconded by Trustee Bird, the following resolution was passed by a 3 -2 vote:

WHEREAS, the Village of Fredonia has determined that a comprehensive water study would greatly benefit the Village in determining the Village’s best source for water; and

WHEREAS, the Village’s Engineer of Record, LaBella Associates, has the professional expertise to perform such a study and cost-benefit analysis for the Village;

WHEREAS, such professional services permit the Village to forego competitive bidding requirements set forth in General Municipal Law § 103, and

WHEREAS, the Village desires engage LaBella to perform such study and cost benefit analysis; and

WHEREAS, the Village will use ARPA funding to pay for the study, minus any contributions made from other localities, now, therefore

BE IT RESOLVED, the Village hereby approves the cost of a comprehensive water study and cost benefit analysis to be performed by the Village’s Engineer of Record, LaBella Associates, at a cost not to exceed (144,000.00) and pursuant to the attached work order.

Upon roll call the following votes were cast to wit:

Trustee Lynden voted Nay

Trustee Bird voted Aye

Trustee Espersen voted Aye

Trustee Siracuse voted Aye

Trustee Twichell voted Nay

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

A resolution levying the total taxes and other charges extended and levied against

each parcel of real property shown on a roll prepared and verified by the Assessors for the 2023-2024 fiscal year.

BE IT RESOLVED that there be levied and assessed against the real property of the Village of Fredonia the following sums for Village Government and other charges for the fiscal year 2022-2023 at a tax rate of $36.95 per thousand ($1,000) assessed valuation,

Total taxes for Current Budget $2,966,740

Delinquent Water Rents & Charges $ 90,894.16

Delinquent Sewer Rents & Charges $ 92,742.28

Total Real Property Taxes & Other Charges on the roll $3,150,376.44

And

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**REGULAR MEETING**

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**CONTINUED**

BE IT FURTHER RESOLVED that the Receiver of Taxes be and is hereby directed to levy, assess and apportion upon the real and personal property liable to taxation in the Village of Fredonia a tax rate of $36.95 per thousand dollars of valuation upon said assessment roll, and

BE IT FURTHER RESOLVED that the warrant to the Tax Receiver be executed and delivered to the Tax Receiver for the collection of unpaid taxes and assessment, water and sewer rentals outstanding and unpaid together with interest and penalties as provided by law, and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a warrant to the Receiver of Taxes which warrant shall also be endorsed by the Board of Trustees as required by law, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to deliver said warrant to the Receiver of Taxes as required by law.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Twichell, the following resolution was unanimously adopted:

BE IT RESOLVED that the Village Clerk is hereby authorized to advertise for sealed bids for the purchase of Polycationic Polymer Potable Water Coagulant Liquid Form, Poly Aluminum Chloride water coagulant Liquid Form, Poly Orthophosphate, Powdered Blend Inorganic Phosphates, Liquid Chlorine, Tri Clor Tablets 55 lb. Pails, Ferric Chloride and Synthetic Flocculate for the fiscal year beginning June 1, 2023 and ending May 31, 2024. Said bids shall be returnable on Friday, May 12, 2023 at 11:00 a.m., at which time the bids will be publicly opened and read aloud in Conference Room I, Village Hall. The Village Board of Trustees reserves the right to reject any and all bids and to accept the bid deemed most advantageous to the Village of Fredonia.

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that the Village Clerk is hereby authorized to advertise for sealed bids for metered fuels and water meters for the Village’s fiscal year beginning June 1, 2023 and ending May 31, 2024. Said bids shall be returnable Friday, May 12, 2023 at 11:00 a.m., at which time the bids will be publicly opened and read aloud in Conference Room I, Village Hall. The Village Board reserves the right to reject any and all bids and to accept the bid deemed most advantageous to the Village of Fredonia.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved – see attached to minutes and available in the Village Clerk’s Office, 9-11 Church Street, Fredonia, NY.

Upon motion duly made by Trustee Bird and seconded by Trustee Lynden, the following resolution was unanimously adopted:

WHEREAS the Village of Fredonia (hereinafter “local government”) believes that climate change poses a real and imposing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructure, now therefore

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**MAY 1, 2023**

**CONTINUED**

BE IT RESOLVED that the Village of Fredonia, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

1) Build a climate smart community

2) Inventory emissions, set goals and plan for climate action

3) Decrease energy use

4) Shift to clean renewable energy

5) Use climate-smart materials management

6) Implement climate-smart land use

7) Enhance community resilience to climate change

8) Support a green innovation economy

9) Inform and inspire the public

10) Engage in an evolving process of climate action

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS, the Chautauqua County Civil Service has created the position of Fire Captain at the Fredonia Fire Department, and

WHEREAS the Board has reviewed and accepted the job description as written , now, therefore

BE IT RESOLVED that the Board approves the Fire Captain job description as written and attached to these minutes.

Upon motion duly made by Trustee Twichell and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that the request of Village Trustees, Jon Espersen, Michelle Twichell and Nicole Siracuse to attend the NYCOM Annual Meeting May 17 - 19, 2023 at the Sagamore Hotel, Bolton Landing is hereby approved at a cost not to exceed $2,500.00. This Conference is sponsored by the New York State Conference of Mayors.

Upon motion duly made by Trustee Lynden and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

WHEREAS, the Village of Fredonia currently charges ten dollars ($10) for fingerprinting in the Police Department; and

WHEREAS, the fee for this service has been unchanged for many years and is no longer cost effective to perform the process for the current fee; and

WHEREAS, the fee is necessary to increase to fifty dollars ($50); therefore,

BE IT RESOLVED the Village of Fredonia will increase the fingerprinting fee from ten dollars ($10) to fifty dollars ($50) immediately.

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted:

BE IT RESOLVED that the training request of Firefighters, Chrissy Ahrens, Ken Haas, Jonathan Tresler, Daniel Riewaldt, Alex Zentz, Adam Ahrens, Larry Barter, Julius Leone, Tony Faso and Kurt Maytum to travel outside of Chautauqua County for the purpose of attending 2023 New York State Chiefs Training Seminar June 14-17, 2023 in Syracuse, NY, at a cost not to exceed **Three Thousand Dollars ($3,000)** is hereby authorized, and

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**REGULAR MEETING**

**MAY 1, 2023**

**CONTINUED**

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that the training request of Chief Joshua Myers to attend the 2023 New York State Chiefs Training Seminar June 14 – 17, 2023 in Syracuse NY, at a cost not to exceed **Nine Hundred Twenty-Four Dollars ($924.00),** is hereby approved, and

BE IT FURTHER RESOLVED that Chief Myers will travel via a department vehicle, so there will be no mileage.

1. **EXECUTIVE SESSION-** Upon motion duly made by Trustee Siracuse and

seconded by Trustee Twichell and carried unanimously, the Board went into Executive Session to discuss employment of individuals at the Water Treatment Plant and other labor relations at 8:05 PM.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen and carri4ed unanimously, the Board exited Executive Session without taking a vote at 8:43PM

Upon motion duly made by Trustee Bird and seconded by Trustee Lynden and carried unanimously, the Board adjourned the meeting at 8:45 PM

1. **MEETING SCHEDULE**- Next Village of Fredonia Workshop and Board Meeting will take place Monday May 15, 2023, 6:30 PM in the Trustee Room, second floor Village Hall.

ANNEMARIE JOHNSTON

VILLAGE CLERK

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