**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**November 27, 2023**

**6:00 P.M.**

**\*New Notes Italicized**

**A. RESOLUTIONS**

 1. Miracle on Main Street Approval- amended due to “Toddy Crawl” not taking place

 2. Retirement of WWTP Supervisor-

 3. Southern Tier Promotions Approval

 4. Main Street Grant Agreement Approval

 5. Request for Proposal for Grant Administration

 6. Budget Transfer

 7. Purchase of a Spartan Gladiator Ladder Truck

 8. Approval to Sell Current Ladder Truck

 9. Approval to Advertise for Part-Time Firefighter/Paramedic

 10. Approval to Hire a DPW Laborer

**B. NEW BUSINESS**

 1. Letters of support for surrounding municipalities- *requests need to go before the Board and resolutions are needed.*

 2. Bridge NY Program Funding

 3. *WTP will need an operator so we will call for list from Civil Service.*

 *4. Will Advertise for Sean Raynor’s position at WWTP*

 *5. Village will send opinion letter to the State re: request to open cannabis dispensary*

 *6. Solar Field project at WTP has hit a roadblock due to the cost to the Village currently.*

 **C. OLD BUSINESS**

 1. Wastewater Sludge Consolidation Feasibility Study- *Dept of State wants an updated budget so we are working on that*

2. *Updates on PPD Sewer contract- nothing from them yet*

 3. Water System Eval – *Trustee Lynden stated his thoughts on the report and WKB News interview done by the mayor, trustee Espersen and County Exec. Wendell; He believes the report was inaccurate and fear mongering. Maintenance and regulations requests have been met. His opinion is that the report does not include enough data to determine a change in water provider.*

**D. DEPARTMENT REPORTS**

 Code Enforcement Office- *2 variances this month both approved; no more zoning board meetings for the rest of this year; 5 applications for building permits*

 DPW- *trying to finish with leaves and Christmas décor; his dept is very busy; he thanked all the volunteers who helped with decorating.*

 Fire Department-*No Report*

 Police Department- *No Report*

 Recreation Department- *Letters to Santa again this year; Fredonia Boys and Girls Club will be running the winter basketball program;*

 Wastewater Treatment Plant- *waiting for screw pump start up;*

 Water Treatment Plant- *start date of webster tank is Wednesday or Thursday of this week;*

**E. EXECUTIVE SESSION**

 Upon motion duly made by Trustee Twichell and seconded by Trustee Siracuse and carried unanimously, the Board entered Executive Session to discuss Fire Department personnel at 7:20 PM.

 Upon motion duly made by Trustee Lynden and seconded by Trustee Siracuse and carried unanimously, the Board exited Executive Session with no vote taken at 7:29 PM.

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**November 27, 2023**

**7:30 P.M.**

**A. CALL TO ORDER-MAYOR ESSEK**

 I call this meeting to order on Monday November 27, 2023 at 7:30 PM

 Roll Call of the Trustees: Trustee present: Lynden, Bird, Espersen, Siracuse, Twichell

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES-**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously approved:

 WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of November 13, 2023 now, therefore

 BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

 BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

**D. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. Jim Sedota, Leon St., Fredonia, stood to address the Board reading the LaBella Water Eval. and future budgets. The cost that the engineers used for the purchase of water from Dunkirk was based on the total production of water. That is inaccurate in his opinion.

**E. CORRESPONDENCE-**

 **Correspondence dated November 16, 2023 was received from Michele Joy, Co-Chairperson, Miracle on Main Street requesting exclusive use of Village Property**

Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was unanimously approved:

BE IT RESOLVED that permission is hereby granted to the Festivals Fredonia Committee for the use of Village property and exclusive use of Barker Common Park; surrounding streets during the festival known as Miracle on Main Street the Gazebo from 9 A.M. to midnight, on Saturday, December 2, 2023, and

1. Use of the Visitor’s Booth/Welcome Center from Saturday, November 25, 2023

(Small Business Saturday) through December 2rd, 2023 (Miracle on Main Street)

1. Parking Meters bagged as “No Parking” on Park Street ( between Church St. and Main St.)starting at 9 AM and Day Street (in between Church Street and Main Street) at 5 PM. Food vendors will use Park Street space for loading, unloading, and setting up their business. Day Street will be used for the holiday dancers and escort Santa Claus to the Darwin R. Barker Museum for tree lighting.
2. Lifting the “open container” law, as there will be several wineries and liquor vendors in the park sampling and selling their products as well as a “Hot Toddy Crawl” throughout the Village. The Hot Toddy Crawl will be open to any business that wants to host a toddy. ( not read)
3. Trash receptacles/barrels throughout the west side of Barker Common Park, concentrated on the Park St. side to accommodate food trash.
4. \*\*IF POSSIBLE\*\* Respectfully request that the trolley be made available for rides to and from the park and to the Fredonia Memorial Post 59 American Legion.

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**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**NOVEMBER 27, 2023**

**CONTINUED**

BE IT FURTHER RESOLVED that this resolution is subject to the Village receiving a Certificate of Insurance from Festivals Fredonia, and each individual vendor, naming the Village as an additional insured in the amount of $1 million dollars.

 **Correspondence dated November 21, 2024 was received from Sean Raynor, Chief Operator of the Waste Water Treatment Plant retiring his position effective January 5, 2024.**

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously approved: Trustee Espersen with regret:

BE IT RESOLVED that the retirement of Sean Raynor, 17 Lafayette Ave., Dunkirk is hereby accepted effective January 5, 2024. The Board authorizes the mayor to send a thank you letter to Sean for all his years of service.

**F. MAYOR’S REPORT-** Congratulated Lucas West on his performance of the National Anthem at a Buffalo Bills game; He thanked essential workers who worked on the Thanksgiving Holiday. He attended a Chautauqua Club Assoc meeting last week; He volunteered at a Koch Foundation activity this past week; he held a final department head meeting on Nov. 17th and met with mayor elect Ferguson to help him transition into the role; he attended the recent Empy Bowles Fundraiser on Nov 18th; SUNY Fredonia will be launching a Master’s program in Clinical Mental Health Counseling; he attended a celebration dinner for Literacy Volunteers in our community; he was interviewed by Channel 7 news regarding our water issues past and present.

**G. TRUSTEE/COMMITTEE REPORTS-**

Lynden- No Report

 Bird- he attended the Embrace Fredonia trivia contest on Saturday Nov 25th.

 Espersen- he arranged a tour of the WCA home to an entity who is interested in purchasing it. Cannabis committee meeting on December 1th at 6 pm in Trustee Rm; he thanked various people and volunteers for their work with the Christmas decorations.

 Siracuse- she attended Embrace Fredonia trivia contest on Saturday Nov 25th

 Twichell- No Report

**H. TREASURER’S REPORT-**

**I. ADDITIONAL REPORTS-**

Code Enforcement Report for the month of October 2023 was read and ordered filed.

**J. RESOLUTIONS**

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously approved:

 BE IT RESOLVED that Invoice Number #2302 in the amount of **One Thousand Seven Hundred Fifty Dollars ($1750.00)** to Southern Tier Promotions, 18 Johnson St., Fredonia, NY for the Fredonia Music in the Park Series is hereby approved**.**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously approved:

 WHEREAS the Village has been notified, by letter dated November 9, 2023 from New York State Homes and Community Renewal that the Village of Fredonia has been awarded **$230,000.00** in the New York State Main Street (NYSMS) Program funds as part of the 2023 Regional Economic Development Council (REDC) Consolidated Funding Application (CFA) round, now, therefore,

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**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**NOVEMBER 27, 2023**

**CONTINUED**

 BE IT RESOLVED that the mayor is hereby authorized to sign the Award Acceptance Certification on behalf of the Village of Fredonia.

TWICHELL/LYNDEN

WHEREAS, pursuant to General Municipal Law § 103, the Village intends to seek proposals prior to entering any public work contract; and

 WHEREAS, the Village desires to issue a Request for Proposals (“RFP”) to solicit proposals for the administration of the New York Main Street Grant (NYSMS); and

 BE IT RESOLVED, the Village hereby authorizes the Village Treasurer and/or her designee to draft and issue an RFP for the Project.

SIRACUSE/ESPERSEN

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $15,900 from A1990.4 General Fund Contingency to H3410.2 Fire Ladder Truck
* $4,100 from H3410.2 Fire Misc Building Repairs to H 3410.2 Fire Ladder Truck

ESPERSEN/TWICHELL

WHEREAS, Scranton Volunteer Fire Company has provided a quote for a Spartan RD Murray Gladiator 103 Platform Ladder Truck for **Twenty-Thousand Dollars ($20,000**); and

WHEREAS, the Ladder Truck is suitable for the Fire Department, now, therefore

BE IT RESOLVED the Village Board hereby authorizes the purchase of the Spartan RD Murray Gladiator 103 Platform Ladder Truck for **$20,000.**

TWICHELL/ESPERSEN

WHEREAS, Fire Chief Joshua Myers wishes to sell the current Fire Department’s E- One Bronto Ladder Truck, now, therefore

BE IT RESOLVED the Village Board hereby authorizes Fire Chief Joshua Myers to advertise and negotiate the sale of the E- One Bronto Ladder Truck.

ESPERSEN/TWICHELL

 BE IT RESOLVED that Fire Chief Myers is hereby authorized to advertise for a part-time Firefighter/Paramedic.

BIRD/SIRACUSE

BE IT RESOLVED that Kevin Pacos, East Main St., Fredonia, NY is hereby hired as a full-time laborer to work with the Department of Public Works at an hourly rate of  **Nineteen Dollars ($19.00)** subject to civil service rules and regulations, effective December 11, 2023.

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**K. EXECUTIVE SESSION-**

**L. MEETING SCHEDULE**- The Next Village of Fredonia Workshop and Board Meeting will take place Monday December 11, 2023, 6:30 PM in the Trustee Room, second floor Village Hall.

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