**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**October 2, 2023**

**6:30 P.M.**

***New notes are italicized.***

**Labella will address the Board with an update. Matt Higgins gave an update about the water study. See handout attached to minutes**

**A. RESOLUTIONS**

1. Feeding Fredonia Challenge- *photo will be taken tonight for the paper*

2. Harvest Moon Festival and Tour 2023

3. Environmental Protection Fund- *Trustee Lynden would like to table the resolution*.

4. 1891 Opera House Lease Amendment

5. Abstracts

6. *Walk on resolution for Fire Department Open House*

**B. NEW BUSINESS**

1. Village Hall pipe blockage- *DPW will contact a company to come and investigate a blocked pipe in the floor of the basement at Village Hall.*

2. Any other New Business

**C. OLD BUSINESS**

1. Clock in Park- *Waiting on the Verdin Company to come and repair the clock. They have been contacted and we do have a signed maintenance agreement.*

*2. HVAC Preventative service needs another quote , currently with Danford.*

Mayor Essek read an email he received from the County of Chautauqua. See attached

**D. DEPARTMENT REPORTS**

Code Enforcement Office-

DPW- Center St. drainage project/ Russo building problem was an old collapsed clay tile. DPW will be closing the road to work on the pipes

Fire Department-Solar Eclipse planning meeting Wednesday at 11 am; Sat Oct 7th is Fire Dept open house.

Police Department- The Fredonia Police Dept has some assistance recently with an investigation from the Sheriff’s office, City of Dunkirk and University police all deserve thanks.

Recreation Department- Park attendant extension for pay. Through October 12th. Timers for lights at park will be changed to 6 pm.

Wastewater Treatment Plant- Demolition has started for a certain project. Hoping the pump will be dome before the wet weather.

Water Treatment Plant-Chlorinator is installed. Pulled out 2nd backwash pump.

**E. EXECUTIVE SESSION**

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**October 2, 2023**

**7:30 P.M.**

At a regular meeting of the Board of Trustees of the Village of Fredonia, duly called and held on the 2nd day of October at 7:30 PM. in the Trustee Room, second floor, Village Hall in Fredonia, New York and public notice of the time and place of this meeting has been given to the news media and conspicuously posted in one or more designated public locations in accordance with Section 104 of the Open Meetings Law.

**A. CALL TO ORDER-MAYOR ESSEK**

I call this meeting to order on Monday October 2, 2023 at 7:45 PM

Roll Call of the Trustees: Trustees present, Lynden, Bird, Espersen, Twichell

ABSENT: Trustee Siracuse

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES-**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously approved:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of September 18, 2023 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

**D. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. No one stood to address the Board so the mayor closed the public portion.

The Clerk read an email from a resident.

Mayor Essek read 2 letters from residents.

**E. CORRESPONDENCE-**

**Correspondence dated September 7, 2023 was received from the Reverend Holly**

**Clark-Porter requesting Village endorsement for the annual Feeding Fredonia Challenge** **and Festival.**

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously approved:

BE IT RESOLVED that the Village Board hereby endorses Fredonia Presbyterian Church’s **Feeding Fredonia Challenge** **and Festival** to be held this year from October 16th through October 28, 2023 with the festival taking place at the Fredonia Presbyterian Church, 219 Central Ave, Fredonia NY from 1 – 4 PM October 28, 2023.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**OCTOBER 2, 2023**

**REGULAR MEETING**

**CONTINUED**

**Correspondence dated September 6, 2023 was received from Amanda & Christopher Shepp, Event Co-Chairs for Festivals Fredonia, requesting to hold the Harvest Moon Festival and Tours October 20th and 21st 2023 in East & West Barker Common Park**

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen, the following resolution was unanimously approved:

BE IT RESOLVED that the request of Festivals Fredonia to hold the Harvest Moon Festival and Tours on Friday October 20, and Saturday October 21, 2023 from 6 PM to 12 AM (Midnight) in Barker Common East & West is hereby approved, and

BE IT FURTHER RESOLVED that the request to hold the Harvest Moon Festival from 10 AM to 6 PM on Saturday October 21, 2023 in Barker Common West is hereby approved along with the following:

1. Bagged parking meters around Barker Common. Trolley pick-up and unloading of passengers on Church Street between Temple Street and Park Place.
2. Additional trash cans be placed throughout Barker Common for the duration of the event.
3. Decorating of the Gazebo for Halloween on Saturday October 8 through Saturday November 5, 2023.
4. The trolley tours to begin at 7 PM, from the Gazebo north on Temple to Central Ave; Central Ave to Curtis Place; Curtis Place to Lambert Ave. and into Forest Lawn Cemetery. The return route will travel from Lambert Ave to White Street; White Street to East Main St. East Main St. around West Barker Common and back to the Gazebo.
5. The Harvest Moon Festival will take place from 11 AM through 4 PM in Barker Commons West.
6. Entertainment in the Gazebo from 12 PM to 4 PM, costume and pumpkin carving/decorating contests, craft and food vendors and trick or treating at downtown businesses in a collaborative effort with the Chamber of Commerce.

**F. MAYOR’S REPORT-** Mayor Essek correspondence from Chautauqua Home and Rehabilitation & Improvement Corp. will be holding 45th Anniversary celebration on Wednesday October 18, 2023. The mayor did not appoint a Deputy Mayor during his administration. Last Saturday mayor Essek dedicated September 29th as Dave Rawley Day who retired from WDOE radio. SUNY Fredonia once again made the top 25 list of top public universities in the U.S.

**G. TRUSTEE/COMMITTEE REPORTS-**

Lynden- met with Pomfret, Portland Dunkirk sewer district today for negotiations for the contract. Any information they receive will be brought back to the Board for discussion.

Bird-no report.

Espersen-attended the Festival Fredonia meeting and they are going through a transition. New volunteers are always welcome. He also attended an executive board meeting at the Fire Hall. A building project was discussed. He also toured the water treatment plant with the County Health department so they could visually inspect the deficiencies. The erosion of the creek bank was not in the report, but is a concern. The visitor’s center is finished and he thanked the volunteers responsible.

Siracuse- no report

Twichell- thanked Erlyssa on helping them with the report for PPD sewer contract.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**OCTOBER 2, 2023**

**REGULAR MEETING**

**CONTINUED**

**H. TREASURER’S REPORT-** (see attached)

**I. ADDITIONAL REPORTS-**

**J. RESOLUTIONS**

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen, and carried unanimously the following resolution was moved to be tabled:

WHEREAS the Board of Trustees of the Village of Fredonia wish to utilize the grant services budget and begin an inventory of park amenities and preparation for the Environmental Protection Fund Grant, now therefore

BE IT RESOLVED that inventory and preparation by Labella Associates grant writer, Michael Cocquyt is hereby approved not to exceed **Thirty-Five Hundred Dollars($3500).**

Upon motion duly made by Trustee Espersen and seconded by Trustee Bird, the following resolution was unanimously approved:

WHEREAS, the Tenant of the Opera House, the 1891 Fredonia Opera House, Inc., has requested an amendment to the current lease to assist with procurement of grants and funding and the Village wishes to continue its relationship with the Opera House Tenant; and

WHEREAS, the Board has reviewed a proposed Amendment to the Lease Agreement that provides for renewals of the Lease that meets the needs of the Tenant and maintains provisions desirable to the Village; therefore

BE IT RESOLVED, the Mayor is hereby authorized and directed to execute the Amendment to Lease Agreement between the Village and the 1891 Fredonia Opera House, Inc.

Upon motion duly made by Trustee Espersen and seconded by Trustee Lynden, the following resolution was unanimously approved:

BE IT RESOLVED that the regular and overtime payrolls of the various Village Departments and bills approved by the Finance Committee and set forth in Abstract #684 through #691 are hereby approved and directed paid and filed in the Village Clerk’s Office 9-11 Church St. Fredonia NY.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen. The following resolution was unanimously approved:

BE IT RESOLVED that the request to close Canadaway Street from West Main St. to the West Lot for the Fredonia Fire Department Open House on October 7th from 11 AM to 5PM is hereby approved.

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen, the following resolution was unanimously approved:

BE IT RESOLVED that Shannon Sedlack, Parks Attendant, will continue her employment with the Village of Fredonia effective October 3, 2023 through October 12, 2023.

**K. EXECUTIVE SESSION-**

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen, and carried unanimously, the Board entered Executive Session to discuss Police Department personnel.

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell and carried unanimously, the Board exited Executive Session at 8:28 PM with no vote taken.

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen and carried unanimously, the Board adjourned the regular meeting at 8:28 PM.

**L. MEETING SCHEDULE**- The Next Village of Fredonia Workshop and Board Meeting will take place Monday October 16, 2023, 6:30 PM in the Trustee Room, second floor Village Hall.

ANNEMARIE JOHNSTON

VILLAGE CLERK

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