**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**BOARD MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**January 22, 2023**

**7:00 P.M.**

**A. RESOLUTIONS**

1 Volunteer Fire Department Removal from active roll

2. Concord Grape Belt Heritage Association Membership Dues - $ 50.00

3. Procedure for Submission and creation of all resolutions

4. Resolution Rescinded Approval

5. Festivals Fredonia Future dates for 2024 Schedule of Events

6. Budget Transfer

7. Proposed Schedule of Meetings for 2024

8. LaBella Grant Services Approval

9. Training Approval for Wastewater Treatment Plant Operator Michael Woodward

10. NYCOM Winter Legislative Meeting

**B. EXECUTIVE SESSION**

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**January 22, 2024**

**7:00 P.M.**

**A. CALL TO ORDER-MAYOR FERGUSON**

I call this meeting to order on Monday January 22 2024 at 7:00 PM

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES-NONE**

**D. DEPARTMENT REPORTS**

Code Enforcement Office-

DPW-

Fire Department-

Police Department-

Recreation Department-

Wastewater Treatment Plant-

Water Treatment Plant-

**E. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.

**F. CORRESPONDENCE-**

**Correspondence dated January 3, 2024 was received from the secretary of the Fredonia Volunteer Fire Department requesting to remove the name of Amanda Baghet, from the active roll to the honor roll of the Fenner Hose Company.**

ESPERSEN/WANDEL

BE IT RESOLVED that the name Amanda Baghet be transferred from the active roll of the Fenner Hose Company effective immediately.

**Correspondence dated January, 2024 was received from the Concord Grape Belt Heritage Association requesting membership and dues for the 2024 year.**

WANDEL/BRAUCHLER

BE IT RESOLVED that the request from the Concord Grape Belt Heritage Association, C/O Grape Discovery Center, 8305 West Main Road, Westfield, NY for membership and dues in the amount of Fifty Dollars ($50) is hereby approved.

**G. MAYOR’S REPORT-**

**H. TRUSTEE/COMMITTEE REPORTS-**

Brauchler

Espersen

Siracuse

Twichell

Wandel

**I TREASURER’S REPORT**

**J. ADDITIONAL REPORTS**

1. Fredonia Justice Court Report for December 2023.
2. Fredonia Police Department Report for the month of December 2023.

**K. RESOLUTIONS**

SIRACUSE/ESPERSEN

WHEREAS the Board of Trustees for the Village of Fredonia are authorized by Chapter 63, Section 1 (D) to determine the rules of the procedures for the conduct of its meetings; and

WHEREAS the Board believes the standardization and adherence to a policy concerning the submission of resolutions will increase discussion and communication while affording the Trustees and the public their right to speak, now, therefore

BE IT RESOLVED that the Village Board of Trustees of the Village of Fredonia hereby adopts the following procedures regarding the submission and creation of all resolutions:

1. Any resolution being submitted for placement on the agenda of a regularly scheduled or Special meeting of the Board shall be submitted to the Village Clerk no later than 1:00 P.M. on the Monday (or week) prior to said meeting.
2. Resolutions sponsored by one or more Trustees shall be submitted by 1:00 P.M. on the Monday (or a week) prior to the regularly scheduled Board meeting in order to be placed on the agenda.
3. Complete and final agendas shall be placed in Trustee mailboxes and available to the public on both the website and in hard copy no later than 12:00 P.M. on the Thursday (or 4 days) prior to said Board meeting.
4. Resolutions placed on the agenda after the deadline shall meet the following criteria in order to be included or considered for action:
5. *The action must have a financial impact on the Village (positive or negative) and require an action that must be taken prior to the next meeting date, OR’*
6. *Have an immediate effect on the health and/or safety of the citizens of the Village.*
7. All resolutions that come before the Village Board shall be written or approved by the Village Attorney when necessary
8. During the workshop, Trustees shall have the opportunity to discuss any proposed resolution along with any other Village business.
9. Members of the public will be afforded the opportunity to speak on any action taken or contemplated by the Board, during the Public Comment portion of the regular meeting, subject to the following rules which shall be read at each meeting, immediately prior to the opportunity for the public comment:
10. “This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand and state their name and address”
11. Speaker will be allowed (3) minutes if speaking for themselves or (5) minutes if speaking on behalf of a group. The Mayor will determine, in his/her discretion, if individuals are speaking for themselves or representing a group”

TWICHELL

A resolution sponsored by Trustee Michelle Twichell to be read at the January 22, 2024 meeting of the Fredonia Board of Trustees in favor of rescinding the resolution of December 26, 2023 calling for termination of Fredonia’s water reservoir and water treatment plant, and which instead favors the necessary upgrades to both the reservoir and the treatment plant.

WHEREAS, the Village Board adopted a resolution at its December 26, 2023 meeting in favor of drawing down the reservoir, decommissioning the water treatment plant and constructing infrastructure to allow the purchasing water from Dunkirk as described in the LaBella Report as Option 3; and

WHEREAS, following the December 26, 2023 Board meeting one or more Trustees have received comments from Fredonia citizens who strongly disagree with the Board’s decision favoring Option 3; and

WHEREAS, such comments include statements that the resolution was adopted hastily before the Village Board had the opportunity for due diligence, and that the Village Board did not answer specific questions which are not addressed in the LaBella Report such as cost analysis specific to the requirements to construct infrastructure allowing for distribution of water from Dunkirk, and why public engagement did not include referral to the Fredonia Planning Board or to NY State environmental law, and what is the plan for the reservoir and its surrounding forest; and

WHEREAS, the January 2024 report by the NY State Comptroller details unintended financial indebtedness incurred by the Northern Chautauqua County Water District in its purchase of water from Dunkirk and its construction of infrastructure for the distribution of water from Dunkirk such that reasonable doubt is raised towards a similar plan of action to be pursued by the Village of Fredonia;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby rescinds the resolution adopted by the Board on December 26, 2023, a copy of which is included as Attachment A; and

BE IT FURTHER RESOLVED, that the Village Board shall adopt a responsible timeframe for moving forward with Option 1 of the LaBella report described as the necessary upgrades to the reservoir and water treatment plant.

ESPERSEN/WANDEL

BE IT RESOLVED that permission is hereby granted to the Festivals Fredonia Committee for the “EXCLUSIVE” use of Barker Common East and West, various parking spaces and Village Streets for the following “festivals” or events for which they assume responsibility:

Fredonia Easter Festival March 23, 2024

Fredonia Italian Festival June 22, 2024

Fredonia Farm Festival August 23-25, 2024

Red, White & Blues September 6 – 7, 2024

Harvest Moon Festival & Tours October 18 & 19, 2024

Miracle on Main Street December 2, 2024

BRAUCHLER/WANDEL

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $3,000 from H8330.2 Filtration Capital Floor Resurfacing to F8330.43 Filtration Travel/Training
* $5,000 from A1990 Contingency to A1010.43 Trustee’s Travel/Training
* $500 from A1990 Contingency to A1210.43 Mayor Travel/Training

SIRACUSE/WANDEL

BE IT RESOLVED that the Schedule of Meetings of the Board of Trustees of the Village of Fredonia for the period of January through June 2024(SEE ATTACHED), as set forth and attached to these minutes, as amended, is hereby approved, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to publish said notice in the and to mail a copy of said schedule to WDOE radio, the Jamestown Post Journal and the Buffalo News, as amended.

WANDEL/BRAUCHLER

BE IT RESOLVED, the Mayor is hereby authorized and directed to execute the Master Professional Services Agreement between the Village and LaBella Associates for Annual assistance with Grant Administration up to **Tweny-Five Thousand Dollars** **($25,000)** and expires December 31, 2024.

ESPERSEN/SIRACUSE

BE IT RESOLVED that the request of Wastewater Treatment Plant Operator Michael Woodward to attend the NYWEA Annual Meeting Technical Conference, from February 5th-7th not to exceed $1,700, is hereby approved.

BRAUCHLER/WANDEL

BE IT RESOLVED that the request of Village Trustees, Jon Espersen, Michelle Twichell, Ben Brauchler and Paul Wandel and Mayor Ferguson to attend the NYCOM Winter Legislative Meeting February 4-6, 2024 at the Marriot Albany is hereby approved at a cost not to exceed $6,000, $1,500 for the Mayor. This Conference is sponsored by the New York State Conference of Mayors.

**L. EXECUTIVE SESSION-**

**M. MEETING SCHEDULE**- The Next Village of Fredonia Board Meeting will take place Monday February 5, 2024 at 7:00 PM in the Trustee Room, second floor Village Hall.