**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**August 21, 2023**

**6:30 P.M.**

**New notes from workshop are italicized**

**A. RESOLUTIONS**

1. Fill the Boot Drive Approval

2. Fredonia Jazz Society Banner Request

3. Budget Transfer

4. Approval of Gail Graves Refund

5. Promotion of Dalton Gardner to MEO at the DPW

6. DPW Seasonal Laborers Approval

7. Halloween Parade and Trunk or Treat Approval

8. Justice Court Assistance Program JCAP Grant Request Approval- *this refers to the Village of Fredonia Court, not the Town of Pomfret Court.*

**B. NEW BUSINESS**

1. Any New Business- *The Village of Fredonia Fire department has given the Trustees a from to begin charging the Highschool for Fire Department stand by service. Because this is of a financial nature that affects the Village, the attorney will draft a walk-on resolution for this evening.*

**C. OLD BUSINESS**

1. Any Old Business- *Water Maintenance Agreement that was tabled at the Aug. 7th meeting will be followed up with Mark Guglielmi, (specifically paragraph 11) and put on the agenda for Sept. 5th. The Orthophosphate is not detrimental to the Village of Fredonia’s pipes. Next year there will be electronic key boxes on the bathrooms. Frankie will investigate the prices for internet services and a hub.*

*2. The Opera House lease is being amended by Attorney Mark Guglielmi with Webster Szanyi. He has been communication directly with Rick Davis.*

**D. DEPARTMENT REPORTS**

Code Enforcement Office- No Report

DPW- No Report

Fire Department-No Report

Police Department- No Report

Recreation Department- *400 children signed up for the recreation program. RJP reservations will be by appointment. She will put up her schedule on the website.*

Wastewater Treatment Plant- *Aeration tank maintenance; bar screen not working properly, he called a technician to investigate this. Received solids from Water Treatment Plant.*

Water Treatment Plant-*Sludge well emptied and sent to wastewater plant.*

**E. EXECUTIVE SESSION**

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**August 21, 2023**

**7:30 P.M.**

**A. CALL TO ORDER-MAYOR ESSEK**

I call this meeting to order on Monday August 21, 2023 at 7:30 PM

Roll Call of the Trustees: Trustees present: Lynden, Bird, Espersen, Siracuse and Twichell.

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES-**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of August 7, 2023 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

**D. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. No one from the public stood to address the Board, Mayor Essek closed the public portion.

**E. CORRESPONDENCE-**

**Correspondence dated July 24, 2023 was received from Lieutenant Tim Winters, Chairman of the MDA Boot Drive Committee, requesting permission to hold the annual Muscular Dystrophy Association Boot Drive on September 1, 2023.**

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted:

BE IT RESOLVED that the request to hold the annual MDA “fill the boot drive” on September 1, 2023 for approximately 8 hours at the intersection of Temple and Church is hereby approved, and

BE IT FURTHER RESOLVED that on duty firefighters will remain in service and available to respond to any calls during this time period.

**Correspondence dated August 16, 2023 was received from Karl Boelter, President of the Board of Directors for the Fredonia Jazz Society requesting to hang a banner across Temple Street starting October 10, 2023.**

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that the request from the Fredonia Jaz Society to hang a banner across Temple Street from October 10- 21st, 2023 promoting the Jazz Festival is hereby approved.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**AUGUST 21, 2023**

**CONTINUED**

**F. MAYOR’S REPORT-** Mayor Essek welcomed the student back to SUNY Fredonia and reminded the public that the annual Farm Festival is taking place this weekend.

**G. TRUSTEE/COMMITTEE REPORTS-**

Lynden- No Report

Bird-Thanked everyone who attended the summer concert series and car shows.

Espersen-Core samples from reservoir are ready for analysis. Thank the volunteers for the Farm festival. Stated that the newspaper article in the Observer is Trustee Twichell’s opinion and do not reflect that Boards opinion.

Siracuse- No Report

Twichell- No Report

**H. TREASURER’S REPORT-** See attached

**I. ADDITIONAL REPORTS-**

1**.** Justice Court Report for the month of July 2023 was read and ordered filed.

2. The Code Enforcement Report for the month of July 2023 was read and ordered filed.

**J. RESOLUTIONS**

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $750.00 from A2705 Donations to A3120.41 Police Supplies

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that Gail Graves, Fredonia NY request for a refund from a Russell Joy Park pavilion rental of **Forty-Five Dollars ($45)** is hereby approved.

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that Dalton Gardner, Fredonia, NY is hereby promoted to the position of Motor Equipment Operator at the Department of Public Works at an hourly rate of **Twenty-One Dollars and ninety-two cents ($21.92)** effective immediately and subject to civil service rules and regulations and a probationary period of six months.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, and carried unanimously, the following resolution was moved to be tabled:

BE IT RESOLVED that Jonathan Tresler, Fredonia, NY and Bo Higgins, of Fredonia New York are hereby hired as seasonal laborers to work with the Department of Public Works at an hourly rate of pay of **Seventeen Dollars and Eighty-Six cents ($17.86)** not to exceed 1,000 hours each subject to civil service rules and regulations and with no other benefits to be given.

Upon motion duly made by Trustee Bird and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS, the Village of Fredonia’s Recreation Department wishes to hold a Halloween Costume Parade and a “Trunk or Treat “on Saturday, October 28, 2023, and

WHEREAS, the parade will organize at 9:30 AM on the corner of Risley Street and Temple Street, and then start at 10 AM. They will proceed down Temple toward the Barker Common Park and end at the gazebo and

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**AUGUST 21, 2023**

**CONTINUED**

WHEREAS, the “Trunk or Treat “event will take place at Russell Joy Park upper pavilion and participants will trick or treat among parked vehicles, enjoy cider and donuts and entertainment from various musical performers between the hours of 11 a.m. and 1 p.m., on October 28, 2023, now therefore

BE IT RESOLVED that the Village of Fredonia’s Halloween Parade & “Trunk or Treat” event is hereby approved and is subject to the direction of the Fredonia Police Department.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Lynden, the following resolution was unanimously adopted:

BE IT RESOLVED The Board of the Village of Fredonia authorizes the Village of Fredonia Court to apply for a JCAP grant in the 2023-2024 grant cycle for up to **Thirty Thousand Dollars ($30,000).**

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was adopted by a 4 – 0 vote:

WHEREAS, the Village’s Fire Department has historically provided services including standby services for events such as festivals and sporting events at various locations; and

WHEREAS, these services have historically been provided without charging for such services; and

WHEREAS, the Village Fire Department wishes to ensure the continued high level of services for these events; and

WHEREAS, other municipalities throughout New York State have charged for similar services; and

WHEREAS, the Village Board of Trustees has determined that it is in the best interest of the Village and the Fire Department to mirror other municipalities and to charge for such services in order to continue providing a high level of services during various events.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the charging of services to be provided at local events, including but not limited to EMS and EMS Standby, Fire Equipment Standby, and Emergency Management and Special Needs at the rates set forth in the Services Request Form established by the Fire Chief; and

BE IT FURTHER RESOLVED that such Service Request Form will be available on the Village’s website and the Fire Department’s website.

Upon roll call the following votes were cast to wit:

Trustee Lynden voted Nay

Trustee Bird voted Aye

Trustee Espersen voted Aye

Trustee Siracuse voted Aye

Trustee Twichell voted Aye

**K. EXECUTIVE SESSION-**

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse and carried unanimously, the Board entered Executive Session to discuss personnel financial matters at 7:45 PM.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Esperson and carried unanimously, the Board exited Executive Session with no vote taken at 7:55PM.

Upon motion duly made by Trustee Lynden and seconded by Trustee Bird and carried unanimously, the Board adjourned the Board Meeting at 8 PM.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**AUGUST 21, 2023**

**CONTINUED**

**L. MEETING SCHEDULE**- The Next Village of Fredonia Workshop and Board Meeting will take place Tuesday September 5, 2023 6:30 PM in the Trustee Room, second floor Village Hall.

ANNEMARIE JOHNSTON

VILLAGE CLERK

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