

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
REGULAR MEETING
9-11 Church Street
Fredonia, NY 14063
August 5, 2024
7:00 P.M.**

A. CALL TO ORDER-MAYOR FERGUSON

I call this meeting to order on Monday, August 5, 2024 at 7:00 PM

Roll Call of the Trustees:

B. PLEDGE OF ALLEGIANCE-

C. APPROVAL OF MINUTES-

TWICHELL/WANDEL

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of July 22, 2024 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and
BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

D. PUBLIC PORTION-

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.

E. CORRESPONDENCE-

Correspondence date July 25, 2024 was received from Officer Michael Hodkin informing the Village that he will be retiring effective July 31, 2024.

ESPERSEN/WANDEL

BE IT RESOLVED that the retirement of Office Michael Hodkin is hereby approved and the mayor is directed to send a thank you to Mr. Hodkin thanking him for his 20 years of service to the Village of Fredonia.

Correspondence dated July 19, 2024 was received from Lieutenant Tim Winters, Chairman of the MDA Boot Drive Committee, requesting permission to hold the annual Muscular Dystrophy Association Boot Drive on August 30, 2024.

BRAUCLER/ESPERSEN

BE IT RESOLVED that the request to hold the 11th annual MDA "fill the boot drive" on Friday August 30, 2024 for approximately 8 hours at the intersection of Temple and Church is hereby approved, and

BE IT FURTHER RESOLVED that on duty firefighters will remain in service and available to respond to any calls during this time.

Correspondence dated July 29, 2024 was received from Julie Delcamp requesting to set up a vendor booth in Barker Common during our Wednesday night summer music series.

TWICHELL/WANDEL

BE IT RESOLVED that the request for Julie Delcamp to set up a vendor booth in Barker Common on the following dates : August 7th, August 14th, and August 21st. from 6:30 pm to 8:30 pm is hereby approved.

Be it further resolved that the Delcamp's will provide the Village Clerk's Office with a certificate of liability insurance showing the Village of Fredonia as additionally insured in the amount of One Million Dollars.

F. MAYOR'S REPORT-

G. TRUSTEE/COMMITTEE REPORTS-

**Brauchler
Espersen
Siracuse
Twichell
Wandel**

H. TREASURER'S REPORT –

I. ADDITIONAL REPORTS-

J. RESOLUTIONS-

SIRACUSE/WANDEL

WHEREAS The Village requires the services of a Dog Control Officer as defined by New York Agriculture and Markets Law 5 108, and

WHEREAS Jasmine Griffith has the knowledge required to perform and provide the services of a Dog Control Officer and is ready willing and able to provide such services on an independent contractor basis in a professional manner, now therefore

BE IT RESOLVED the Independent Contractor Agreement-Dog Control Services between the Village of Fredonia and Jasmine Griffith dated August 5, 2024 at a billable monthly rate of **Three Hundred Thirty-Three Dollars (\$333.00)** and,

BE IT FURTHER RESOLVED that Mayor Ferguson is hereby authorized to execute the agreement on behalf of the Village of Fredonia.

ESPERSEN/WANDEL

BE IT RESOLVED that the request of Brenden Pieszak to attend New York State Paramedic Program at Erie County Community College beginning August 27, 2024 and concluding August 21, 2025 at a cost not to exceed **Ten Thousand Dollars (\$10,000)** is hereby approved.

TWICHELL/BRAUCHLER

WHEREAS, The Village is responsible for the building repairs at the Darwin R Barker Historical Museum; and

WHEREAS, Hawk Construction, LLC, Fredonia, NY has offered a quote in the amount of \$2,485 to make the necessary repairs to fascia board and replacement of a new section of gutters; and

WHEREAS, the gutter and fascia repairs are necessary for the Village of Fredonia; therefore

BE IT RESOLVED the Village Board hereby authorizes Hawk Construction LLC to make the necessary gutter and fascia board repairs to the museum in the amount of \$2,485.

BRAUCHLER/WANDEL

WHEREAS, the Village of Fredonia has had significant deficiencies within the budget; and

WHEREAS, the Village of Fredonia needs to adjust the processes in which monies are being expended; and

WHEREAS, these emergency spending processes will be effective immediately and until further notice;

and,

NOW THEREFORE, the financial handbook states that all purchases over \$500 are to receive prior approval through a purchase requisition. Effective immediately, all purchases are required to be done through a purchase requisition approval before the purchase is made, regardless of the dollar amount. There are to be no new contracts put in place, without prior Board approval. No invoices which have not received prior approval will have payments processed by the Village. Any contracts already in place have been accounted for and do not require monthly approvals.

BE IT RESOLVED, the Village Board authorizes the implementation of the emergency spending plan, effective immediately.

TWICHELL/WANDEL

WHEREAS, The Village requires the demolition of structure and haul away of all material for the property located at 18 Porter Avenue for the Department of Public Works; and

WHEREAS, J & J Abatement Services, LLC, Lakewood, NY provided a quote for the demolition and cleanup for the property in the amount of \$4,000, not to include tipping fees; and

WHEREAS, the destruction and cleanup of this property is necessary for the Village's purpose; therefore

BE IT RESOLVED the Village Board hereby authorizes J&J Abatement Services, LLC to be paid \$4,000 for the property at 18 Porter Avenue.

BRAUCHLER/WANDEL

BE IT RESOLVED that the regular and overtime payrolls of the various Village Departments and bills approved by the Finance Committee and set forth in Abstract #725 through #728 are hereby approved and directed paid and available in the Village Clerk's office, 9-11 Church Street, Fredonia, NY.

TWICHELL/WANDEL

WHEREAS, The Village requires the payment of fees for the impounding of dogs within Village limits; and

WHEREAS, the current fee structure requires updating; and

WHEREAS, the following fee structure will be implemented immediately to assist with covering fees for the impounding of dogs;

Day 1: \$40

Day 2: \$60

Day 3: \$80

Day 4: \$100

Day 5: \$120

BE IT RESOLVED the Village Board hereby authorizes the implementation of the fee structure for the impounding of dogs.

ESPERSEN/BRAUCHLER

WHEREAS the Village of Fredonia has determined a need for a Part-Time Firefighter at the Fire Station, now, then

BE IT RESOLVED the Village is hereby authorized to advertise for said position in the Observer, the official newspaper of the Village of Fredonia.

ESPERSEN/WANDEL

WHEREAS the Village of Fredonia has determined a need for a Full Time Paramedic at the Fire Station, now, then

BE IT RESOLVED the Village is hereby authorized to advertise for said position in the Observer, the official newspaper of the Village of Fredonia.

SIRACUSE/ESPERSEN

WHEREAS the Village of Fredonia has determined a need for a Full Time Police Officer for the Village of Fredonia Police Station, now, then

BE IT RESOLVED the Village is hereby authorized to advertise for said position in the Observer, the official newspaper of the Village of Fredonia.

ESPERSEN/WANDEL

WHEREAS, the Village of Fredonia seeks an engineering firm to solicit proposals for an Engineer of Record for the Village of Fredonia, and

WHEREAS, pursuant to General Municipal Law § 103, the Village intends to seek proposals prior to entering into any public work contract; and

WHEREAS, the Village desires to issue a Request for Proposals (“RFP”) to solicit proposals for an Engineer of Record for the Village of Fredonia, now, therefore

BE IT RESOLVED, the Village hereby authorizes the Village Treasurer and/or her designee to draft and issue an RFP for the Project.

SIRACUSE/TWICHELL

WHEREAS, the Village of Fredonia adopted a Complete Streets Policy in 2014 and committed to support bicycle, pedestrian, and all-user access regardless of age or ability to the Village of Fredonia’s streets when undertaking street design improvements; and

WHEREAS, the Chautauqua Region Economic Development Corporation (CREDC), with the support of the Village of Fredonia, City of Dunkirk, and SUNY Fredonia, applied for grant funding to collaborate on a “Central Connection” Design Project on Central Avenue involving the two municipalities and the University; and

WHEREAS, the Design and Access Grant was approved and funding for the “Central Connection” Design Project is provided by the Ralph C. Wilson Legacy Funds at the Community Foundation for Buffalo, the Chautauqua County Partnership for Economic Growth, and the Northern Chautauqua Community Foundation-LED Fund; and

WHEREAS, GObike Buffalo, a community-based advocacy organization committed to helping communities throughout western New York design and implement Complete Streets projects, has designed and proposed a project benefitting the Village and SUNY Fredonia through a process of community and stakeholder engagement (as well as a partner project with the adjoining City of Dunkirk); and

WHEREAS, GObike has worked with the Village of Fredonia’s Safe Streets Workgroup, the village board, and community stakeholders to develop this proposal which has been reviewed and approved by the Fredonia Planning Board; and

WHEREAS, GObike has provided an annotated document and the following project element listing as evidence of the work they will perform:

1. 8’ wide Continental style crosswalks and 18” wide STOP lines to be added at each side street, crossing the sidestreet

2. At signalized intersections, crosswalks will be refreshed

3. The existing mid-block crosswalk on the south leg at the Forbes intersection will be refreshed and the curb radii will be painted blue in the NE and SE corners

4. Bike Sharrows to be added to SB travel lanes approximately every 250' between Maple and Temple

5. Bike Sharrows to be added to the north leg, SB travel lane at College Pkwy.

6. Bike Sharrows to be added to the NB lane between Lowell Place and College Pkwy.

7. Bike symbols with accompanying directional arrows will be added to existing bike lanes marked approximately every 250'

8. At intersections, white dotted bike lane continuation lines to be added across intersections between Curtis and Middlesex. Green paint will be added between dotted bike lane continuation lines and solid green paint added within bike lane on opposite sides of TEE intersections

9. White painted edge lines will be added at intersections to define a 15' turning radii around intersecting bike lanes

10. A single yellow dotted line for eastbound left turning vehicles at Temple and Central will be added

11. One foot wide, white hatches will be added every 10' between the existing 2' bike lane buffer lines. Generally between Day and Middlesex NB and Maple and Middlesex SB except as noted above

12. A hatched yellow painted median extension between the STOP line and the existing grass center median at Birchwood Dr will be added; now, therefore, be it

RESOLVED, that the Village of Fredonia Board of Trustees hereby accepts and approves the GObike proposal as funded above and at no additional cost to the Village; and be it further

RESOLVED, that the Village of Fredonia Board of Trustees authorizes the Department of Public Works and Police Department to facilitate GObike Buffalo's work on behalf of the Village.

K. EXECUTIVE SESSION-

L. MEETING SCHEDULE-

The next Village of Fredonia Workshop will take place Wednesday August 14, 2024 at 9:00 AM in the Trustee Room, second floor Village Hall.

The next Village of Fredonia Board Meeting will take place Monday August 19, 2024 at 7 PM in the Trustee Room, second floor Village Hall.