

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
WORKSHOP
9-11 Church Street
Fredonia, NY 14063
June 20, 2024
9:00 A.M.**

A. RESOLUTIONS

1. NYCOM Membership Dues
2. Pro-Housing Community Approval
3. Schedule of Meetings Approval
4. Grant Management Training Approval

B. DEPARTMENT REPORTS

Code Enforcement Office-
DPW-
Fire Department-
Police Department-
Recreation Department-
Wastewater Treatment Plant-
Water Treatment Plant-

C. NEW BUSINESS

1. NYCOM Request from Mayor
2. New Hire at the DPW
3. Recreation Department Facebook Page
4. Any other New Business

D. OLD BUSINESS

1. Vendor Law update in Code
2. Dog Law update in Code
3. Village Food Truck Fee waived for Farm Festival Weekend
4. Any Old Business

E. EXECUTIVE SESSION

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
REGULAR MEETING
9-11 Church Street
Fredonia, NY 14063
June 24, 2024
7:00 P.M.**

A. CALL TO ORDER-MAYOR FERGUSON

I call this meeting to order on Monday, June 24, 2024 at 7:00 PM

Roll Call of the Trustees:

B. PLEDGE OF ALLEGIANCE-

C. APPROVAL OF MINUTES-

TWICHELL/WANDEL

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of June 10, 2024 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

D. PUBLIC PORTION-

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.

E. CORRESPONDENCE-

Correspondence dated June 1, 2024 was received from New York State Conference of Mayors and Municipal Officials, requesting membership dues for the year.

BRAUCHLER/WANDEL

BE IT RESOLVED that the Village pay **Four Thousand Two Hundred Eighty-Three Dollars (\$4283.00)** for its Annual 2024-2025 Membership Dues to the New York State Conference of Mayors and Municipal Officials. (NYCOM)

F. MAYOR'S REPORT-

G. TRUSTEE/COMMITTEE REPORTS-

**Brauchler
Espersen
Siracuse
Twichell
Wandel**

H. TREASURER'S REPORT –

I. ADDITIONAL REPORTS-

1. Fredonia Police Report for the month of May 2024.
2. Fredonia Justice Court Report for the month of May 2024.

J. RESOLUTIONS-

ESERSEN/SIRACUSE

WHEREAS, the Village of Fredonia, NY (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Village of Fredonia, NY to take positive steps to alleviate the housing crisis, adopts the ProHousing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.

3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

WANDEL/ESPERSEN

BE IT RESOLVED that the Schedule of Workshops and Meetings of the Board of Trustees of the Village of Fredonia for the period of July 2024 thru December 2024, as set forth and attached to these minutes is hereby approved, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to publish said notice in the Observer and to mail a copy of said schedule to WDOE radio, the Jamestown Post Journal and Holly Hewitt of the Buffalo News.

SIRACUSE/ESPERSEN

BE IT RESOLVED that the request from Eryssa LeBeau, Treasurer, to attend the University of Buffalo' Grant Management two-day workshop on August 1 – 2, 2024 at a cost not to exceed **Six Hundred Fifty Dollars (\$650)** is hereby approved.

K. EXECUTIVE SESSION-

L. MEETING SCHEDULE-

The next Village of Fredonia Workshop will take place on Wednesday July 10, 2024 at 9 AM in the Trustee Room, second floor Village Hall.

The Next Village of Fredonia Board Meeting will take place Monday June 24, 2024 at 7 PM in the Trustee Room, second floor Village Hall.



New York State Conference of Mayors and Municipal Officials

119 Washington Avenue, Albany, New York 12210
Ph (518) 463-1185 • info@nycom.org • www.nycom.org

**NYCOM Annual Membership Dues
INVOICE**

June 1, 2024

Village of Fredonia



**Annual Membership Dues
JUNE 1, 2024 – MAY 31, 2025**

TOTAL AMOUNT:	\$4283.00
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Please remit payment to:

New York State Conference of Mayors
119 Washington Avenue, Suite 201
Albany, NY 12210

NYCOM EIN # 14-1428579

VILLAGE OF FREDONIA
 PUBLIC NOTICE OF WOKSHOPS OF PUBLIC
 BODIES OF THE VILLAGE OF FREDONIA
 PURSUANT TO THE OPEN MEETINGS LAW
 (Article 7 of the Public Officers Law)

The time and place of Workshop Sessions of the Board of Trustees of the Village of Fredonia in which official business may be transacted are set forth below for the period of July through December 2024.

<u>Date</u>	<u>Place</u>
July 10, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia N.Y.
July 15, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
July 24, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia N.Y.
July 29, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
August 7, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
August 12, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
August 21, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
August 26, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
September 4, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
September 9, 2024 at 7 PM	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
September 18, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
September 23, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm., second floor Village Hall, Fredonia N.Y.
October 2, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
October 7, 2024 at 7 P.M.	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
October 16, 2024 at 9 A.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia, N.Y.
October 21, 2024 at 7 PM	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY

October 30, 2024 at 9 A.M.

WORKSHOP Trustee Rm., second floor Village Hall
Hall, Fredonia, N.Y.

November 4, 2024 at 7 PM

**BOARD MEETING, Trustee Rm, second
floor, Village Hall, Fredonia, NY**

November 13, 2024 at 9 A.M.

WORKSHOP Trustee Rm., second floor Village Hall
Fredonia N.Y.

November 18, 2024 at 7 PM

**BOARD MEETING, Trustee Rm, second
floor, Village Hall, Fredonia, NY**

November 27, 2024 at 9 A.M.

WORKSHOP Trustee Rm., second floor Village Hall
Hall, Fredonia, N.Y

December 2, 2024 at 7 PM

**BOARD MEETING, Trustee Rm, second
floor, Village Hall, Fredonia, NY**

December 11, 2024 at 9 AM

WORKSHOP Trustee Rm., second floor Village Hall
Hall, Fredonia, N.Y

Final workshop and Board Meeting for the year TBD

Fwd: Grant Management Training in Buffalo, NY - August 1-2, 2024

Thu, Jun 06, 2024 01:13 PM

From : Annemarie Johnston <fredoniavillageclerk@netsync.net>

Subject : Fwd: Grant Management Training in Buffalo, NY - August 1-2, 2024

To : Elyssa LeBeau <vilfredonia@netsync.net>

External images are not displayed. [Display images below](#)

From: "Dana Lee" <dana@grantwritingusa.net>

To: "VILLAGE OF FREDONIA" <fredoniavillageclerk@netsync.net>

Sent: Thursday, June 6, 2024 12:55:16 PM

Subject: Grant Management Training in Buffalo, NY - August 1-2, 2024

Good Afternoon Annemarie,

I hope this email finds you well. I wrote a couple months ago regarding a grant writing class at the University at Buffalo Law Library. We are excited to now offer a Grant Management Workshop again in partnership with the University at Buffalo Law Library on August 1-2, 2024. In this class we will review key concepts associated with accepting and managing grant awards; including reporting and record keeping, audit requirements, and program evaluation.

The most substantial revisions to the Uniform Grants Guidance in 10 years took place April 4th, 2024. We will highlight the key 2024 changes and how they impact grantees. Please find the full notice below with a special discount code for your staff that work with grants, your consideration for appropriate circulation is greatly appreciated.

Have a wonderful day,

Janet Darling
Marketing Director
Grant Writing USA
888-290-6237

 Grant Writing USA Logo

Grant Management Training in Buffalo, NY - August 1-2, 2024

University at Buffalo Law Library and Grant Management USA will present a two-day grant management workshop on August 1-2, 2024. Attend this class and you'll learn how to administer government grants and stay in compliance with applicable rules and regulations.

The Office of Management and Budget just released extensive updates to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards Uniform Guidance. We will highlight the key 2024 changes and how they impact grantees.

Beginning and experienced grant managers, grant writers and administrators from city, county and state agencies, healthcare organizations, nonprofits, K-12, colleges and universities are encouraged to attend.

Tuition is \$595; however, your staff will receive a \$30 discount with the code "Friends". Pricing includes Grant Management USA's 500-page grant management workbook and reference guide. Discounts for groups and Grant Writing USA alumni are also available. Please call for details.

Online reservations are necessary. Payment is not required at the time of registration. Complete event details including learning objectives, class location, graduate testimonials and online registration are [available here](#).

If you prefer personal friendly service,

Janet Darling
Grant Writing USA
888.290.6237 toll free
janet@grantwritingusa.com

Annemarie Johnston
Fredonia Village Clerk/Registrar
9-11 Church St.
Fredonia, N.Y. 14063
716-679-2302
716-679-3175 fax
fredonivillageclerk@netsync.net



FREDONIA POLICE DEPARTMENT
From the Office of the Chief of Police
David E. Price – Chief of Police

June 13, 2024

To: Honorable Village Mayor and Trustees

Re: 2024 Monthly Report

Attached please find the Fredonia Police Department monthly report for **May, 2024**.

Incident Type	Incidents
Total Incidents Reported	991
Fredonia Central Schools call for Service	3
Accidents	18
Arrests Reported	55
Vehicle and Traffic Incidents	98
Domestic Incidents	17
Parking Tickets	35

Sincerely,

David E. Price
 Chief of Police



VILLAGE OF FREDONIA JUSTICE COURT

Chautauqua County

9-11 Church Street
Fredonia, New York 14063
Phone: (716) 679-2312

Michael R. Cerrie
Village Justice

Nancy A. Dietzen
Associate Justice

TO: Village Board
Village of Fredonia

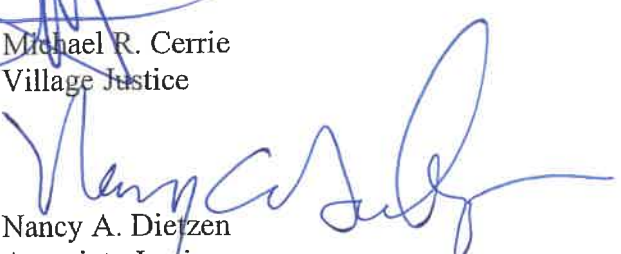
Dear Board Members:

The following is the report for the month of MAY 20 24 .

Total number of cases closed: **95**

<u>VEHICLE & TRAFFIC</u>	<u>CRIMINAL CASES</u>	<u>VILLAGE ORDINANCES</u>
56	18	10
<u>CIVIL CASES</u>	<u>ABC LAWS</u>	<u>N.Y.S. LAWS</u>
3	8	0
TOTAL FINES & SURCHARGES \$	<u>6,638.82</u>	
PARKING TICKET FINES	\$ <u>2,596.00</u>	
TOTAL	\$ <u>9,234.82</u>	


Michael R. Cerrie
Village Justice


Nancy A. Dietzen
Associate Justice

Chapter 198

Vendors

§198-1 Definitions.

PERSON -- Any individual, firm, partnership, corporation, organization, club, association, or any principal or agent thereof.

VENDOR -- A person, other than a person with an established retail store within the Village limits, who transports to a building, vacant lot, or other location, including but not limited to a location where a fee is charged to prospective buyers for admission to the area, where goods are offered or displayed for sale, and/or an inventory of goods or tangible commodities for the purpose of offering or displaying such goods or tangible commodities for sale is displayed or available for purchase. A vendor does not include a Mobile Food Vendor. Mobile Food Vendors are governed by Chapter 197 of the Village Code.

§ 198-2 Licensing.

It shall be unlawful for any person, firm or corporation to engage in the business of a vendor, within the Village of Fredonia without first obtaining a license therefore as provided by this chapter.

§ 198-3 Application for License.

- A. Application for a license shall be made to the Code Enforcement Office upon a form provided by the Code Enforcement Officer. The applicant shall truthfully state in full the information requested on the application as follows:
- (1) The name and address of the present place of residence and the length of residence at such address; also, the business address if other than the present address.
 - (2) The address of the place of residence during the past three (3) years if other than the present address.
 - (3) The age of the applicant.
 - (4) The physical description of the applicant.
 - (5) The name and address of the person, firm or corporation or association whom the applicant is employed by or represents; and the length of time of such employment or representation.

- (6) The names and addresses of employers during the past three (3) years if other than the present employer.
- (7) A description sufficient for identification of the subject matter of the vending in which the applicant will engage.
- (8) The date or approximate date of the latest previous application for license under this chapter, if any.
- (9) Whether a license issued to the applicant under this chapter has ever been revoked.
- (10) Whether the applicant has ever been convicted of a crime under the laws of the state or any other state or federal law of the United States.

B. All statements made by the applicant upon the application or in connection therewith shall be under oath.

§ 198-4 Fees.

The Board shall determine, by resolution, the fee for a license to vend.

§ 198-5 Restrictions.

Vendors are not permitted to engage in any vending activities within fifty (50) feet of events or groups located within the Village boundaries who have been granted permission to use such location at a designated time unless approved by the event or group who has received such permission from the Village. Vendors are not permitted to engage in any vending activities within one hundred (100) feet of any brick-and-mortar business within the Village boundaries.

The Board shall determine, by resolution, any additional restrictions on vendors which it reasonably believes are necessary to protect the public safety and the interests of other proprietors within the Village.

§ 198-6. Appeals.

Any applicant, having been denied a license to vend, may appeal said decision to the Board of Trustees, who will then grant or deny such appeal.

§ 198-7. Violations and penalties.

Each violation of this chapter shall be punishable by a fine not exceeding \$250 for each offense or by imprisonment for a period of time not to exceed 15 days, or by both such fine and imprisonment. Such violation may also serve as grounds to revoke a license issued pursuant to this chapter, as well as the denial of future licensing.

§ 198-8. Severability.

If any provisions of this chapter, including any exception, part, phrase or term or any application thereof to any person or circumstances, are held invalid, the application to other persons or

circumstances shall not be affected thereby and the validity of this chapter in any and all other respects shall not be affected thereby.

§ 198-9. Records to be kept.

The Code Enforcement Officer shall cause to be kept in his office an accurate record of every application received and acted upon, together with all other information and data pertaining thereto and all licenses issued under the provisions of this chapter, and of the denial of applications. Applications for licenses shall be numbered in consecutive order as filed, and every license issued and any renewal thereof shall be identified with the duplicate number of the application upon which it was issued.

§ 198-10. Licenses not to be issued to certain persons.

No license shall be issued to any person who has been convicted of a crime under the laws of the state or any other state or federal law of the United States within five (5) years of the date of the application nor to any person who has been convicted of a violation of any of the provisions of this chapter nor to any person whose license issued hereunder has previously been revoked as herein provided.

§ 198-11. Revocation of license.

A. Any license issued hereunder shall be revoked by the Code Enforcement Officer if the holder of the license is convicted of a violation of any of the provisions of this chapter or has made a false material statement in the application or otherwise becomes disqualified for the issuance of a license under the terms of this chapter. Immediately upon such revocation, written notice thereof shall be given by the Code Enforcement Officer to the holder of the license in person or by certified United States mail addressed to his or her residence address set forth in the application.

B. Immediately upon the giving of such notice, the license shall become null and void.

§ 198-12. Expiration date.

The license shall state the expiration date thereof.

§ 198-13. Duration of license.

A. The period of time for which the license shall be valid shall be as set forth by resolution of the Board of Trustees.

B. In determining the expiration date of the license, the day that the license is issued shall count as the first day.

§ 198-14. Exemptions.

Sales by persons under the age of 18 years, and any other activity whereby the vendor, has been previously invited by the occupant shall be exempt from this chapter. Religious corporations, and persons under the age of 18 years shall be exempt from the license requirement of this chapter. Any public market or farmer's market, as those terms are defined in § 260 of the Agriculture and

Markets Law, as well as any participating vendors in such markets, shall be subject to permitting pursuant to this chapter; provided, however, that any vendor authorized by the sponsor/organizer of such public market or farmer's market who is engaged in the sale of farm and food product, as that term is defined in § 260 of the Agriculture and Markets Law, shall not be subject to a vendor fee.