

**AGENDA
WORKSHOP SESSION
JANUARY 11, 2021
5:30 P.M.**

Travis Gordon to address the Board
Rick Davis to address the Board

A. RESOLUTIONS

1. Merchant One Gateway Service credit card transactions
2. WWTP Storm Repair from H & K Services
3. North End Water District Residential Water Application
4. Wendel request for schedule extension.
5. H & K Services/Fredonia Fire Hall change order.
6. Official Newspaper Designation.
7. Schedule of Meetings.
8. Official Bank Designation
9. Village Official Appointments
10. Legal Counsel for Village of Fredonia
11. Backhoe purchase
12. New York Main Street Grant re-application

B. NEW BUSINESS

1. Elevator repair
2. Committee Appointments
3. Legends and Lore Marker Grant – Rick Davis

C. OLD BUSINESS

1. Village Hall furniture auction
2. Pomfret water and sewer contracts
3. Emergency additions to Water Treatment Plant

D. EXECUTIVE SESSION

**BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 11, 2021
PM**

At a regular meeting of the Board of Trustees of the Village of Fredonia, duly called and held on the 11th day of January 2021 at p.m. via video-conferencing in, Fredonia, New York and public notice of the time and place of this meeting has been given to the news media and conspicuously posted in one or more designated public locations in accordance with Section 104 of the Open Meetings Law.

LYNDEN/BASHAW

WHEREAS members of this Board present at this meeting have read the Official Minutes of the Board of Trustees regular meeting of December 14, 2020, now, therefore,

BE IT RESOLVED this Board approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

PUBLIC PORTION

This portion of the meeting is for public commentary. Any member of the public wishing to comment, shall submit an email to: fredoniavillageclerk@netsync.net, no later than 4 p.m. Monday January 11, 2021. Such statements will be read during the public portion of the video-conference. I will ask that the comments refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.

MAYORS REPORT

TRUSTEES REPORT

REPORTS

1. Fredonia Justice Court report for the month of November 2020
2. Fredonia Code Enforcement Report for the month of December 2020
3. Fredonia Police Department report for December 2020.
4. Fredonia Police Department Annual report for 2020.

CORRESPONDENCE

1. Letter from Michael Bobseine regarding pedestrian safety

RESOLUTIONS

BRITZ/LYNDEN

WHEREAS, Village residents have expressed a desire to pay by credit card; and
WHEREAS, Merchant One, 524 Author Godfrey Rd., Miami Beach, FL has offered to performed card processing services for a fee of 0.29% per debit card transaction and 1.99% + \$0.09 per transaction and \$6.95 per month; therefore;

BE IT RESOLVED the Mayor is hereby authorized and directed to enter into a card processing fee agreement with Merchant One.

LYNDEN/BRITZ

WHEREAS, the shoreline at the location of the Waste Water Treatment Plant outfall has become unstable due to erosion and a recent storm event; and

WHEREAS H&K Services Inc. has offered to stabilize the bank in that area for an estimated cost of \$35,140.00; and

WHEREAS, Chief Operator Sean Raynor has documented that this stabilization project is required as an emergency repair in the interest of public safety; and

WHEREAS, Fredonia Procurement Policy Section 6(b) and NYS General Municipal Law Section 103(4) allow for the immediate purchase of goods and services without public bidding, under emergency circumstances; and

WHEREAS, the NYS DEC has determined that H&K's planned remediation qualifies as "normal maintenance" of the structure which can be done without a Coastal Erosion Management Permit; therefore

BE IT RESOLVED the Mayor is hereby authorized and directed to enter into an agreement with H&K Services for an estimated cost of \$35,140.00

BASHAW/BRITZ

WHEREAS the agreement with the Pomfret Water District requires Village approval for all new water services; and

WHEREAS the Town of Pomfret has received and officially approved the application of a residential water service at 3742 East Main Rd., now, therefore,

BE IT RESOLVED the Village of Fredonia hereby approves the residential water service connection at 3742 East Main Road., Fredonia, NY.

BRITZ/BASHAW

WHEREAS, Wendel Engineering appeared before the Village Board on December 14th, 2020 and advised of the need for a time extension to reach substantial completion of the Fredonia Fire Hall Building Envelop Renovation; and

WHEREAS, the Village Board has determined this request to be reasonable based on the information received by Wendel; therefore

BE IT RESOLVED the Village hereby agrees to extend the project's substantial completion date to January 19th, 2021.

BASHAW/BRITZ

WHEREAS, the Village previously retained H & K Services Inc., Leon NY, for the Village's Fire Hall Building Envelope Project, and

WHEREAS, the attached Change Order RFC #04 had to be requested to set brick, and

WHEREAS, H & K Services Inc., had offered to perform this additional service for the amount of \$614.00, including materials and labor, now therefore

BE IT RESOLVED, the Mayor is hereby authorized and directed to approve Change Order RFC #04 in the amount of \$614.00.

LYNDEN/BRITZ

BE IT RESOLVED that the Observer, of Dunkirk, N.Y., is hereby designated the Official Newspaper of the Village of Fredonia for the year beginning January 1, 2021 and ending December 31, 2021.

BRITZ/LYNDEN

BE IT RESOLVED that the Schedule of Meetings of the Board of Trustees of the Village of Fredonia for the period of January 1, 2021 through June 30, 2021, as set forth and attached to these minutes is hereby approved, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to publish said notice in the Observer and to mail a copy of said schedule to WDOE radio, the Jamestown Post Journal and the Buffalo News.

BRITZ/BASHAW

BE IT RESOLVED that the following banks pursuant to Village Law section 4-4, are hereby designated the Official Banks for the Village of Fredonia for the year beginning January 1, 2021 and ending December 31, 2021:

Manufacturers & Traders Trust Co. 1 E. Main Street, Fredonia, New York

MBIA Municipal Investors Service Corporation, of Denver Colorado

J.P. Morgan Chase & Co., of New York, New York

BASHAW/LYNDEN

BE IT RESOLVED that the following appointed officials and employees are hereby appointed/reappointed to their respective positions and at their present salaries and benefits or salary and benefits as modified by Board resolution or budget adoption for the ensuing official year commencing January 11, 2021 and ending January 11, 2022 and until their successors are appointed and qualified, unless sooner removed from office or employment as provided by the Charter or other applicable law:

- | | |
|--|--------------------|
| 1. Village Treasurer | Erlyssa LeBeau |
| 2. Village Clerk | Annemarie Johnston |
| 3. Deputy Clerk | Marlene Orr |
| 4. Chief Inspection Officer, Building
Inspector, Zoning Enforcement Officer | Chuck LaBarbera |
| 5. Parks and Recreation Director | Thomas Battaglia |
| 6. Receiver of Taxes | Erlyssa LeBeau |

7. Streets Supervisor/Commissioner
8 Associate Village Justice

Anthony Gugino
Nancy Dietzen

BE IT FURTHER RESOLVED that the Board of Trustees further reserves all rights under the Charter and Section 75 of the Civil Service Law for removal or other disciplinary action for any past or future acts or conduct of employees or officers of the Village which may fall within the purview of Section 75 of the Civil Service Law or the Charter.

BASHAW/BRITZ

BE IT RESOLVED that Webster Szanyi LLP , 657 Persons Street, East Aurora NY is hereby appointed Legal Counsel for the Village of Fredonia at rate per contractual agreement, effective immediately.

LYNDEN/BRITZ

WHEREAS, The Village requires a Loader/Backhoe for use by the Street Department;
and

WHEREAS, Larry Romance & Son, Inc. has offered a New Holland B95C 4WD Loader/Backhoe at a cost of \$77,690; and

WHEREAS, this vehicle is suitable for the Village's purpose; therefore

BE IT RESOLVED the Village Board hereby authorizes the purchase of this Loader/Backhoe.

LYNDEN/BASHAW

WHEREAS the Village of Fredonia applied for and was awarded a New York Main Street technical assistance grant through the New York Office of Community Renewal (OCR),
and

WHEREAS the grant funded architectural services which included the preparation of Target Area building analysis and façade design recommendations for selected buildings in a target area established along Main and Water Streets, with OCR having received and approved the technical assistance report, and

WHEREAS The Village is now prepared to submit a New York Main Street Target Area Building Renovation grant through the Consolidated Funding Application (CFA), and

WHEREAS this program would provide matching grants to eligible building owners for renovation of mixed-use buildings to be used to renovate facades, storefronts and commercial interiors, with additional funding available for direct assistance to residential units and covid-19 related response expenses, and

WHEREAS the Village received great interest from several building owners within the target area with all being eligible to participate in the program, if awarded, and

WHEREAS this funding would be available to building owners to reimburse up to 75% for qualified renovation expenses, and

WHEREAS if awarded the grant will cover the village's administration costs, now therefore

BE IT RESOLVED, that the Village of Fredonia authorizes the Mayor to submit a Consolidated Funding Application for up to \$500,000 at no expense to the village, with matching funds coming from participating building owners.